



# 2011 Home & Garden Show Compliance Fee Information Sheet

The following deadlines and compliance measures must be met in order to receive your \$100 Refundable Compliance Fee back at the end of the 2011 Umpqua Valley Home & Garden Show.

**Please initial next to each item and sign at the bottom**

\_\_\_ **The following paperwork/fees must be turned in by January 10th.**

- Registration Form
- Payment in Full

\_\_\_ **The following paperwork must be turned in by February 10th.**

- Proof of Liability Insurance
- Signed Compliance Fee Information Sheet
- Any notifications regarding varying from the designated booth height  
*(see contract for more information)*

\_\_\_ **Must be moved in by Thursday, March 3rd, 2011, by 8:00 PM**

*(unless Friday set up fee of \$100 has been paid – see contract for more information)*

\_\_\_ **Evaluation form has been turned in by 5:00 PM Sunday, March 6<sup>th</sup> at the Information Booth.**

\_\_\_ **Must NOT begin tear down until 5:00 PM on Sunday, March 6, 2010**

\_\_\_ **Must stay within the allotted booth space** *(no extending out to the aisle)*

\_\_\_ **Must park in designated Vendor Parking area** *(across the street from the Conference Hall)*

\_\_\_ **NO DOGS ALLOWED – Fairgrounds and show rule**

\_\_\_ **Booth must be staffed the entire show**

**I have read and understand the rules of the compliance deposit.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date